



STAFF REPORT

Resolution Authorizing the Mayor to Execute an Amendment to the Agreement Between the City of San Mateo and the City of Belmont for Sanitary Sewer Main Connections and Charges.

Honorable Mayor and Council Members:

Summary:

Approval of the attached resolution will amend an existing agreement between the City of San Mateo and the City of Belmont by synchronizing the measurement period for annual calculation of sanitary sewer charges consistent with the City of Belmont's sewer ordinance.

Adoption of this change will simplify the billing associated with sewerage from homes where gravity takes the flow into the City of San Mateo.

Background and Discussion:

Pursuant to the Sanitary Sewer Agreement, dated October 21, 1981, the City of San Mateo and Belmont were under terms and conditions that San Mateo will allow the City of Belmont to discharge sewage into the City of San Mateo.

This amendment improves the administration of this agreement in the following ways:

- 1) **Recital Section 7(b): A fee for conveyance, treatment, and disposal of sewage:**
This section spells out the winter months to be measured. This change will define the measurement months as November through April, consistent with the data received each year from Mid-Peninsula Water District and the current process Belmont follows for its own billing.
- 2) **Recital Section 8: Belmont will supply San Mateo with five winter months metered usage (October through March) averaged and extrapolated to 12 months usage) in April of each year for each Belmont property or unit served in Belmont.** This section specifies the date the data is to be supplied to San Mateo. This change sets June as that date, realistically reflecting when Belmont can provide San Mateo with the data.

Follow Up: Forward amendment to the City of San Mateo for adoption.

Public Contact: The meeting was noticed.

Fiscal Impact: There is a modest operational savings associated with this action.

Alternatives: The City could install pump stations to reverse the natural flow of the sewerage and discharge through Belmont's infrastructure. This alternative would involve substantial costs.

Recommendation:

Staff recommends authorization of the attached resolution authorizing the Mayor to execute the amendment to the existing agreement.

Attachments:

1. Proposed Amendment to Sanitary Sewer Agreement

Respectfully submitted,

Thomas Fil, Finance Director

Jere Kersnar, City Manager

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RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT
AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO AN
AGREEMENT BETWEEN THE CITY OF SAN MATEO AND THE CITY OF
BELMONT FOR SANITARY SEWER MAIN CONNECTIONS AND CHARGES.**

WHEREAS, the parties have previously entered into an Agreement for Sanitary Sewer Main Connections and Charges dated October 21, 1981, and now wish to amend said Agreement;

WHEREAS, the City of Belmont finds it difficult, if not impossible, to provide water consumption data for the months of October through March as required by recital Section 7(b) of the current Agreement;

WHEREAS, the City of Belmont is unable to supply the consumption data by April of each year to the City of San Mateo as required by Recital Section 8;

WHEREAS, the City of San Mateo requires additional time at year end to close the fiscal year and provide the City of Belmont with either a refund or request for additional payment beyond the September 1 date as required by Recital Section 9;

WHEREAS, staff recommends their proposal be accepted by the City Council of the City of Belmont.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Belmont authorizes the Mayor to execute an amendment to the existing agreement between the City of San Mateo and the City of Belmont for Sanitary Sewer Main Connections and Charges.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on February 10, 2004 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont